

**LaQuinta at Barkley Ranch  
Landscaping Committee  
Meeting minutes April 12, 2014**

Present: Mark DeAnda, Committee Chair  
Barb DeWitt, Landscaping Coordinator  
Kurt Nolte, committee member  
Davie Brooks, committee member  
Louis Didier, committee member  
Jacqueline Hann, LaQuinta at Barkley Ranch accountant

The meeting was called to order at 4:05 p.m. Old business was discussed.

1. Tree located at 2901 Hope Drive has died – the homeowner will be contacted to see if he would be interested in replacing the tree.
2. The pressure regulators have been placed. There still seems to be an issue with the pressure being too low with some lawns are not getting enough pressure to have a crossover stream of water. Barb DeWitt will contact the plumber who placed the pressure regulators and ask him to bump up the pressure a bit more to satisfy this issue.
3. Barb DeWitt has received 2 of 3 tree bids to date (the last bid will be received next week). The bid was for 26 trees located throughout the property which are in need of thinning/crown reduction or removal. Five trees would be removed due to either disease or damage to concrete border/sidewalks or possible damage due to any windstorms during the summer months. Discussion was held with respect to having a certified arborist through a tree service trim the trees so they can be correctly structured to allow proper growth of the tree. This would also include some crown reduction to the trees taking them to a lower height. It was agreed by the committee to have a tree plan in place which would include 25-30 trees per season (spring and fall) until all trees in LaQuinta were trimmed. After all have been appropriately trimmed the committee would like to ask the Board to accept a proposal (yet to be determined) to have the trees trimmed on an annual basis (half in the spring and half in the fall of each year). The committee will wait until they receive the final bid to make a decision as to who they would like to recommend to the HOA board.

## **NEW BUSINESS:**

1. The lawn located at 4543 W. Irma Street was planted by the developer in the winter months. This lawn was seeded with winter rye, which is now dying out due to the late spring warm weather. The committee agreed Barb DeWitt would contact the developer to see if he would agree to pay half the cost to replace the lawn with sod, which is now being used in the new home landscaping packages.
2. The committee discussed the current landscaping contract with Southwest Hydro Systems which expires May 31, 2014. After discussion the committee has unanimously decided to put the contract out for bid. Barb DeWitt handed out a request for proposal and the committee gave comments. Barb will make the necessary changes and speak with Dan Hann, LaQuinta HOA Board President, for his input. After the corrections have been made the request for proposal will be advertised on the Southwest Plan Room site for bids. This will be posted Wednesday, April 16, 2014. Bids will be due no later than 5:00 p.m. April 30, 2014. The landscaping committee will review the bids; the landscaping committee and HOA Board members will interview the top three finalists. The committee would like to make a decision no later than May 9, 2014 to allow the awarded bidder time to prepare for a June 1, 2014 start.

A letter will be sent to Southwest Hydro Systems giving them notice that their contract is expiring May 31, 2014 per the terms of the current contract.

The landscaping committee will be meeting to revise the current landscaping contract. Once the contract is complete the committee would like to meet with the Board to review the changes.

3. The committee has decided they would like to take tree care out of the landscaping contract and have this be a separate contract. This will be discussed at a further committee meeting.

The meeting was adjourned at 5:15 p.m.

Respectfully submitted  
Barb DeWitt, Landscaping Coordinator